

Dear Customer/Supplier

## Privacy Policy for our customers/suppliers

A new Regulation (EU) no. 2016/679 - also known as General Data Protection Regulation (GDPR) - entered into force on the 25th May 2018. Therefore, our company La Filometallica S.r.l. would like to inform its customers and suppliers on how we handle their personal data.

The Data Controller is La Filometallica S.r.l. (hereinafter referred to as "the Data Controller"), which collects and processes the client's personal contact data during the business relationship established with the client. Any personal data is processed in accordance with applicable laws on data protection.

### *1)How we collect and use your personal data*

In general, the data handled includes contact data such as your postal address, email address, telephone number and information such as your job title, which may be requested by the Data Controller.

This personal data is processed if and to the extent that the applicable law provides a legal basis to do so, as in the following cases:

- a) if it is necessary in order to perform the agreement we have concluded;
- b) if it is necessary in order to comply with a legal requirement.

### *2)How we handle your personal data*

Your personal data is stored in databases kept by La Filometallica S.r.l., and can be used also in printed format. In both cases, we handle the personal data you provided in accordance with data protection standards required by applicable law. Except as may be required by law, your personal data will not be disseminated, disclosed, transferred to third parties or abroad.

### *3)Data storage*

The data will be stored for a period not exceeding the necessary period and in accordance with our data storage policy. Personal data will be stored only for the time necessary to fulfil the purposes for which it has been collected and processed, even in order to meet any legal, regulatory, accounting, reporting requirements.

### *4)The data subject's rights*

As individual, under certain circumstances and referring to the personal data retained by our company, the subject of personal data is entitled to the following:

- request access to personal data (commonly known as "access request of the party concerned") and request specific information concerning its processing;
- ask for the personal data correction;
- ask for the personal data cancellation;
- ask for the personal data limitation;
- object to the processing of their personal data;
- lodge a complaint with Privacy Authority.

If the party concerned wants to exercise one of the above-mentioned rights, he or she must contact the Data Controller as specified below.

### *Contact information*

For any question, comment or request in order to exercise the above-mentioned rights concerning our data processing policies, you may contact La Filometallica S.r.l. either by phone (+39 0255210995) or by email at [info@imperialampade.it](mailto:info@imperialampade.it)